



·STATE OF DELAWARE·

Pathways Work-Based Learning Program

PATHWAYS STUDENT EVALUATION

PATHWAY STUDENT INFORMATION

Student Name:		Date:
Phone:	Email:	
Semester:	Area of Study/Major:	
Program Dates:	School Level:	

EVALUATION OF STUDENT

Instructions: The evaluating supervisor will complete this evaluation. It is expected to review the Intern's performance periodically throughout the program with the student. This process is important to the Intern's professional and personal development, and will be used as a guide to counsel and educate the student for success.

RATING SCALE

Please rate the following aspects of your program experience using the following:

- 1 - Unsatisfactory** - (Never demonstrates this ability/does not meet expectations.)
- 2 - Needs Improvement** - (Seldom demonstrates this ability/rarely meets expectations.)
- 3 - Meets Expectations** - (Sometimes demonstrates this ability/meets expectations.)
- 4 - Exceeds Expectations** - (Demonstrates ability/sometimes exceeds expectations.)
- 5 - Distinguished** (Always demonstrates this ability/consistently exceeds expectations.)

Additional space is provided for comments. Comments are required for **Unsatisfactory** and **Needs Improvement** Ratings.

PROGRAM DETAILS

Please provide a brief description of the program:

BASIC WORK HABITS

1. Reports to work as scheduled, and on-time.	
2. Dress and appearance are appropriate.	
3. Exhibits a positive and constructive attitude.	

Comments:

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CHARACTER ATTRIBUTES

1. Brings a sense of values and integrity.	
2. Behaves in an ethical manner.	
3. Respects the diversity of co-workers.(sex/race/religion)	

Comments:

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ORGANIZATIONAL EFFECTIVENESS	
1. Seeks to understand and support the mission/goals.	
2. Fits in with the expectations of the organization.	
3. Works within appropriate authority/decision channels.	
Comments:	
READING/WRITING/COMPUTATION SKILLS	
1. Reads/Comprehends/Follows written material.	
2. Communicates ideas and concepts clearly in writing.	
3. Works w/ mathematical procedures appropriate to job.	
Comments:	
COMMUNICATION SKILLS - ORAL & LISTENING	
1. Listens actively to others in an attentive manner.	
2. Effectively participates in meetings or group settings.	
3. Demonstrates effective verbal communication skills.	
Comments:	
ABILITY TO LEARN	
1. Asks pertinent and purposeful questions.	
2. Seeks out and utilizes appropriate resources.	
3. Accepts responsibility for mistakes and learns from it.	
Comments:	
CREATIVE THINKING & PROBLEM SOLVING SKILLS	
1. Breaks down complex issues into manageable pieces.	
2. Brainstorms/Develops options and ideas.	
3. Demonstrates an analytical capacity.	
Comments:	
PROFESSIONAL & CAREER DEVELOPMENT SKILLS	
1. Exhibits self-motivated approach to work.	
2. Demonstrates ability to set appropriate goals/priorities.	
3. Exhibits professional behavior and attitude.	
Comments:	
INTERPERSONAL & TEAMWORK SKILLS	
1. Manages and resolves conflict in an effective manner.	
2. Supports and contributes to a team atmosphere.	
3. Demonstrates assertive, but appropriate behavior.	
Comments:	

OPEN CATEGORY - INDUSTRY SPECIFIC SKILLS

Are there any additional skills or competencies that you feel are important to address with the student related to the profession/career-field that have not been captured on this evaluation?

Comments:

FINAL THOUGHTS

OVERALL PERFORMANCE - PATHWAYS STUDENT

<input type="checkbox"/>	Exceeded Expectations	<input type="checkbox"/>	Met Expectations
<input type="checkbox"/>	Neutral	<input type="checkbox"/>	Did not meet Expectations

Comments:

SIGNATURES

By signing below, I acknowledge that I have reviewed the **Pathways Student Evaluation** with the student, and have provided the opportunity to comment below.

Supervisor's Signature

Date

I acknowledge that this **Pathways Student Evaluation Form** was presented and reviewed with me by the above signed supervisor, and I understand that I have the opportunity to provide comments, in addition to the **Pathways Exit Survey** I must complete in order to receive my **Certificate of Completion**.

Comments:

Student's Signature

Date