



Delaware Department of
Human Resources

Dear

On behalf of the Department of Human Resources, we are pleased to offer you this experience gaining opportunity with the State of Delaware.

Please take a moment to review this Appointment Letter, as it includes important details regarding the specific Agency/Department, Contacts, Position Details, Schedule dates, etc. associated with the Employment Network Program assignment.

- **Employment Type:** Casual/Seasonal Employee
Please note that as a Casual/Seasonal employee, you are not eligible for benefits.
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- **Program Start Date:**
- **Position Title:**
- **Schedule Details:**

The Employment Network Program opportunity is contingent on the following:

- Acceptance of this Appointment Letter
- Completing Employment Network Program Agreement

- Policy Review:
 1. Respectful Workplace and Anti-Discrimination Policy
 2. DTI Acceptable Use Policy
 3. Domestic Violence Policy
 4. Drug-Free Workplace Policy
 5. Executive Order 30
 6. Sexual Harassment Prevention Policy
 7. Workplace Violence Policy

To confirm your acceptance of this offer, please respond to Erica.Pratz@Delaware.Gov. On behalf of the State of Delaware's Department of Human Resources, congratulations! This is an incredible achievement, and we look forward to working with you!

Sincerely,



Delaware Department of
Human Resources

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-Positively Delaware

statejobs.delaware.gov