

Date:

RE: Claim No:  
Injured Worker:  
Insured: State of Delaware/  
Date of Injury:

Please complete the following and return, by fax at 1-800-432-9762 as soon as possible.

Employee's date of hire \_\_\_\_\_  
Employee's first day out of work \_\_\_\_\_  
Exact date employee returned to work \_\_\_\_\_  
Anticipated date of return to work \_\_\_\_\_

**Wages for 13 bi-weekly pay periods or 26 weeks prior to accident**

	Bi-Weekly Period	Gross Wages		Bi-Weekly Period	Gross Wages
1	_____	_____	14	_____	_____
2	_____	_____	15	_____	_____
3	_____	_____	16	_____	_____
4	_____	_____	17	_____	_____
5	_____	_____	18	_____	_____
6	_____	_____	19	_____	_____
7	_____	_____	20	_____	_____
8	_____	_____	21	_____	_____
9	_____	_____	22	_____	_____
10	_____	_____	23	_____	_____
11	_____	_____	24	_____	_____
12	_____	_____	25	_____	_____
13	_____	_____	26	_____	_____

\_\_\_\_\_  
Signature (Person Completing on behalf of the Agency)

\_\_\_\_\_  
Date

Claims Representative: \_\_\_\_\_