

STATE OF DELAWARE

BUILDING INSPECTION FORM

New

Renovation

Demolition

CERTIFICATE OF OCCUPANCY DATE: _____ **DEMOLITION DATE:** _____

- 1. DEPARTMENT NAME: _____
- 2. NAME OF BUILDING: _____
- 3. ADDRESS: _____
- 4. BUILDING NUMBER: _____
- 5. TELEPHONE: _____
- 6. a.) TAX PARCEL #: _____ b.) GPS CODE _____
- 7. OCCUPANCY CODE (Select from the Drop Down):
a.) DATE OF CONSTRUCTION _____
- 8. CONSTRUCTION CLASS CODE (Select from the Drop Down):
- 9. COST TO COMPLETE (New Construction): \$ _____
- 10. COST OF RENOVATIONS (Renovations): \$ _____
- 11. AVERAGE FLOOR AREA (Sq. Ft.): _____
a.) TOTAL SQUARE FOOT FOOTAGE (Not Including Basement): _____
- 12. SHAPE: 1.) SQUARE 2.) SLIGHTLY IRREGULAR
- 13. NUMBER OF STORIES (Above Ground): _____
- 14. AVERAGE STORY HEIGHT (Default is 12-14 Ft.): _____
- 15. UNDERGROUND STORAGE TANKS (UST): 1.) YES 2.) NO NUMBER OF TANKS: _____
- 16. QUALITY OF CONSTRUCTION (Select from the Drop Down):
- 17. EXTERIOR WALL (Select from the Drop Down):
- 18. HEATING, COOLING, & VENTILATION (Select from the Drop Down):
- 19. ELEVATORS (Qty.): _____
- 20. SPRINKLERS (Select from the Drop Down):
- 21. BASEMENT (Select from the Drop Down):
- 22. SECURITY SYSTEM IN PLACE (Select from the Drop Down):
- 23. LAND IMPROVEMENTS:
Paving Asphalt (Sq. Ft.): _____ Synthetic Surfaces (Sq. Ft. and Purpose): _____
Paving concrete (Sq. Ft.): _____ Swimming Pool (Sq. Ft.): _____
Lighting (Sq. Ft. Area Served): _____ Grandstand Bleachers (Seat Capacity): _____
Tennis Courts (Sq. Ft.): _____ Athletic Fields (Sq. Ft.): _____
Playground (Sq. Ft.): _____

- 24. ROOF INFORMATION
Type of Roof (Select from the Drop Down):
Roof Installation Date (Year): _____
Any Roofing Repairs within the Past 10 Years? YES NO
If Roofing Repairs Have Been Made in the Past 10 Years, Indicate Both the Year and Nature of Repairs: