

**MINUTES FROM THE MEETING OF THE HEALTH POLICY & PLANNING SUBCOMMITTEE
TO THE STATE EMPLOYEE BENEFITS COMMITTEE
MARCH 18, 2024**

The Health Policy & Planning Subcommittee to the State Employee Benefits Committee (the “Committee”) met at 1:00 p.m. on Monday, March 18, 2024 in a meeting. The meeting was held virtually and in-person at 841 Silver Lake Blvd., Suite 101, Dover, DE 19904.

Subcommittee Members Represented or in Attendance:

Director Faith Rentz, Statewide Benefits Office (“SBO”), Department of Human Resources (“DHR”) (Appointee of DHR Secretary Claire DeMatteis), Chair
Matt Clark, American Federation of State, County, and Municipal Employees (“AFSCME”) (Appointee of Shaun O’Brien, Policy Director, AFSCME)
Courtney Stewart, Deputy Director, Office of Management & Budget (“OMB”) (Appointee of OMB Director Cerron Cade)
Ashley Tucker, Deputy State Court Administrator, Administrative Office of the Courts (“AOC”), (Appointee of The Honorable Collins Seitz, Chief Justice, Delaware Supreme Court)
William Oberle, Delaware State Trooper’s Association (Appointee of Thomas Brackin, Executive Director, DSTA)
Matthew Rosen, Senior Policy Advisor, Office of the State Treasurer (“OST”) (Appointee of the Honorable Colleen Davis, State Treasurer, OST)

Subcommittee Members Not Represented or in Attendance:

Keith Warren, Chief of Staff, Office of the Lt. Governor (Appointee of Lt. Governor Bethany Hall-Long)
Robert Scoglietti, Deputy Controller General, Office of the Controller General (“OCG”) (Appointee of Controller General Ruth Ann Miller)
David Bentz, Deputy Director of Health Care Reform, Dept. of Health and Social Services (“DHSS”) (Appointee of DHSS Secretary Josette Manning)
Stuart Snyder, Chief of Staff, Department of Insurance (“DOI”) (Appointee of the Honorable Trinidad Navarro, Insurance Commissioner, DOI)
Russell Larson, State Retiree (Appointee of Karen Field Rogers, State Retiree)

Others in Attendance:

Deputy Director Leighann Hinkle, SBO, DHR	Jaclyn Iglesias, WTW
Nina Figueroa, Health Policy Advisor, SBO, DHR	Michelle Gast, WTW
Cherie Dodge Biron, Director, Financial & Administrative Services, DHR	Walter Mateja, Merative
Heather Johnson, Controller, DHR	Julie Caynor, Aetna
Jeannette Hammon, Sr. Fiscal and Policy Analyst, OMB	Jennifer Moyer, Aetna
Aaron Schrader, State HR Administrator, SBO, DHR	Charlene Hvrinak, CVS
Samantha Mountz, SBO, DHR	Sara Dunlevy, CVS
Leslie Ramsey, SBO, DHR	Lisa Mantegna, Highmark BSBS
Brittany Ford, SBO, DHR	Wendy Beck, Highmark BCBS
Crystal Sheats, SBO, DHR	Bria Greenlee, 302 Strategies
Marie Hartigan, SBO, DHR	Paula Roy, Roy & Associates
Pamela Barr, SBO, DHR	Steven LePage
Wendy Sherwood-Hrupsa, SBO, DHR	Desiree Klein, SBO, DHR - Recorder, State Employee Benefits Committee and Subcommittees

CALLED TO ORDER – DIRECTOR FAITH RENTZ, SBO

Director Rentz called the meeting to order at 1:00 p.m. *Quorum not met.*

Meeting minutes deferred until Quorum is met.

DIRECTOR'S REPORT – DIRECTOR FAITH RENTZ, SBO

Director Rentz provided Subcommittee members with agenda items discussed at this morning's Financial Subcommittee meeting and the upcoming SEBC meeting on March 25th, 2024 in which the Committee will be voting on FY25 planning considerations and the award recommendation on the Medicare Supplement Plan request for proposal (RFP). The Retiree Healthcare Benefits Advisory Subcommittee will meet on April 18, 2024 at 10:00 a.m. Director Rentz also shared that public comments will occur at the beginning of the March 25th SEBC meeting.

Ashley Tucker Arrived to the meeting. Quorum met.

DISABILITY INSURANCE PROGRAM RULES AND REGULATIONS CHANGES EFFECTIVE JULY 1, 2024 – AARON SCHRADER, STATE HR ADMINISTRATOR, SBO

Aaron Schrader presented a recap of the revision process which included a timeline of important dates to complete the revision process.

Aaron Schrader reviewed feedback that was submitted by Subcommittee members on the proposed revisions to the Disability Insurance Program (DIP) Rules and Regulations (R&R) and provided additional comments from SBO, DOJ, Office of Pensions, and WTW on the necessity and purpose of these revisions.

It was noted that the proposed revisions are in alignment with the Delaware Code.

Two Subcommittee members shared concerns over the terminology for a few proposed revisions. Aaron Schrader will take these concerns back to the team for further discussion.

APPROVAL OF MINUTES – DIRECTOR FAITH RENTZ, SBO

A MOTION was made by Courtney Stewart and seconded by Matt Clark to approve the minutes from the Health Policy & Planning Subcommittee meeting on February 12, 2024.

MOTION ADOPTED UNANIMOUSLY.

GROUP UNIVERSAL LIFE – BENEFIT PROGRAM HISTORY – BRITTANY FORD, STATE HR MANAGER, SBO

Brittany Ford explained the history and plan features of the State's Group Universal Life (GUL) Insurance program which is currently administered by Securian Financial. An overview of the FY16 plan design and FY21 plan renewal was provided. The current contract for GUL will expire on June 30, 2025 and contract procurement options were discussed. Further discussion will occur with Subcommittee members at the April meeting.

OTHER BUSINESS

No other business.

PUBLIC COMMENT

No Public Comment.

ADJOURNMENT

A MOTION was made by Courtney Stewart and seconded by Ashley Tucker to adjourn the public session at 2:46 p.m.

MOTION ADOPTED UNANIMOUSLY.

Respectfully submitted,

Desiree Klein, Administrative Specialist III, Statewide Benefits Office, Department of Human Resources
Recorder, State Employee Benefits Committee, and Subcommittees