



**MINUTES FROM THE COMBINED MEETING OF THE FINANCIAL and HEALTH POLICY & PLANNING SUBCOMMITTEES  
TO THE STATE EMPLOYEE BENEFITS COMMITTEE  
JANUARY 20, 2022**

The Health Policy & Planning (“HP&P”) Subcommittee and the Financial Subcommittee to the State Employee Benefits Committee (the “Committee”) met Thursday, January 20, 2022 in a combined meeting. In the interests of protecting the citizens of this State from the public health threat caused by COVID-19, this meeting was presented via Microsoft Teams and participants were encouraged to attend virtually.

Subcommittee Members Represented or in Attendance:

Director Faith Rentz, Statewide Benefits Office (“SBO”), Department of Human Resources (“DHR”) (Appointee of Secretary Claire DeMatteis), Chair

The Honorable Colleen Davis, State Treasurer, Office of the State Treasurer

Ms. Judy Anderson, Delaware State Education Association, (Appointee of Mr. Taschner, Executive Director, DSEA)

Ms. Jeanette Hammon, Sr. Fiscal and Policy Analyst, Office of Management & Budget (“OMB”) (Appointee OMB Director Cerron Cade)

Mr. William Oberle, Delaware State Trooper’s Association (Appointee of Mr. Taschner, Executive Director, DSEA)

Ms. Judi Schock, Deputy Principal Assistant, OMB (Appointee OMB Director Cerron Cade)

Mr. Robert Scoglietti, Deputy Controller General, Office of the Controller General (“OCG”) (Appointee of Controller General Ruth Ann Jones)

Ms. Ashley Tucker, Deputy State Court Administrator, Administrative Office of the Courts, (Appointee of The Hon. Collins Seitz, Chief Justice, Delaware Supreme Court)

Subcommittee Members Not Represented or in Attendance:

Mr. Keith Warren, Chief of Staff, Office of the Lt. Governor (Appointee of Lt. Governor Bethany Hall-Long)

Mr. Stuart Snyder, Chief of Staff, Department of Insurance (Appointee of Commissioner Trinidad Navarro)

Mr. Steven Costantino, Director Health Care Reform, Dept. of Health and Social Services (“DHSS”) (Appointee of Secretary Magarik)

Others in Attendance:

Ms. Leighann Hinkle, Deputy Director, SBO, DHR  
Mr. Chris Giovannello, Willis Towers Watson (“WTW”)  
Mr. Marc Gutstein, WTW  
Ms. Jaclyn Iglesias, WTW  
Ms. Kaitlin Primavera, WTW  
Ms. Rebecca Warnken, WTW  
Ms. Wendy Beck, Highmark Delaware  
Ms. Christina Bryan, Delaware Healthcare Association  
Ms. Carla Cassell-Carter, Deputy Director, OMB  
Ms. Julie Caynor, Aetna  
Dr. Jessilene Corbett, Deputy Secretary, DHR  
Ms. Cherie Dodge Biron, Deputy Principal Asst., DHR  
Ms. Nina Figueroa, Health Policy Advisor, SBO, DHR  
Mr. Gregory Fisher, United Concordia  
Ms. Erin Guerke, Executive Assistant, OCG

Ms. Sandy Hart, IBM Watson Health  
Ms. Katherine Impellizzeri, Aetna  
Ms. Heather Johnson, Controller, DHR  
Mr. Adam Knox, Highmark Delaware  
Mr. Sean McNeeley, Director of Bond Finance  
Ms. Lisa Mantegna, Highmark Delaware  
Mr. Walter Mateja, IBM Watson Health  
Mr. Nick Moriello, Highmark Delaware  
Mr. Michael North, Aetna  
Ms. Kimberley Pinkerton, United Concordia  
Ms. Paula Roy, Roy & Associates  
Ms. Martha Sturtevant, Exec. Sec., SBO, DHR -  
Recorder, State Employee Benefits Committee and  
Subcommittees

**CALLED TO ORDER – DIRECTOR FAITH RENTZ**

**STATE OF DELAWARE STATEWIDE BENEFITS OFFICE**

97 Commerce Way, Suite 201, Dover DE 19904 (D620E)

Phone: 1-800-489-8933 • Fax: (302) 739-8339 • Email: [benefits@delaware.gov](mailto:benefits@delaware.gov) • Website: [de.gov/statewidebenefits](http://de.gov/statewidebenefits)

Director Rentz called the meeting to order at 10:00 a.m.

**APPROVAL OF MINUTES –DIRECTOR FAITH RENTZ, CHAIR**

A MOTION was made by Treasurer Davis and seconded by Ms. Anderson to approve the minutes from the Combined Subcommittee meeting on December 9, 2021.

MOTION ADOPTED UNANIMOUSLY.

**DIRECTOR'S REPORT – DIRECTOR RENTZ, CHAIR**

FY23 Plan Design Updates

There are several follow-up items from the December Subcommittee regarding potential timing and plan design considerations; further discussion of these items has been placed on hold as requested by the Committee.

Request for Proposal Updates

The Proposal Review Committee completed their review of the Dental Request for Proposal and is expected to present their contract award recommendation to the Committee on January 24, 2022.

**FINANCIALS – MR. CHRIS GIOVANNELLO, WTW**

November Fund Report

November revenues included the last Express Scripts (“ESI”) rebate payment and the first CVS rebate payment for the Commercial population. CVS rebates are scheduled to be paid a quarter faster than ESI resulting in FY22 receiving five CVS rebate payments, rather than four as seen with ESI; November is the extra CVS rebate month.

The CVS rebate was less than budgeted due to lower than projected prescription claims. The EGWP rebate was higher than budgeted because of higher prescription claims in FY21 Q4. Additionally, a missed performance guarantee payment was received by ESI.

Claims were \$3.6M below budget for November and \$30.4M below budget YTD. The YTD Fund Equity balance has a positive variance to the budget of \$7.2M.

December Fund Report

The \$20.0M supplemental bill funding for COVID-19 was received in December. Total claims were higher than budget largely attributable to pharmacy claims; however, YTD claims are \$29.3M below budget.

The fund balance is \$164.3M and has a positive variance to the budget of \$25.6M.

Mr. Scoglietti queried whether there was an update regarding the fund’s eligibility for federal COVID-19 reimbursements. Director Rentz responded that the Fund has been approved for reimbursements totaling \$15.8M for COVID-19 related expenses through October. The reimbursement will be reflected as an offset to operating expenses.

Budget projections will be revised in February to provide a refresh of premium rate recommendations.

**PUBLIC COMMENT**

No public comment was provided.

**EXECUTIVE SESSION**

A MOTION was made by Ms. Anderson and seconded by Ms. Shock to move into Executive Session for continued discussions related to the 2021 Health TPA RFP at 10:16 a.m.

MOTION ADOPTED UNANIMOUSLY.

**ADJOURNMENT**

A MOTION was made by Mr. Scoglietti and seconded by Ms. Anderson to adjourn the public session at 12:18 p.m.  
MOTION ADOPTED UNANIMOUSLY.

Respectfully submitted,

---

Martha Sturtevant, Statewide Benefits Office, Department of Human Resources  
Recorder, State Employee Benefits Committee, and Subcommittees