



**MINUTES FROM THE HEALTH POLICY & PLANNING SUBCOMMITTEE
TO THE STATE EMPLOYEE BENEFITS COMMITTEE
OCTOBER 8, 2020**

The Health Policy & Planning (“HP&P”) Subcommittee to the State Employee Benefits Committee (the “Committee”) met Thursday, October 8, 2020 via WebEx and without a physical location in accordance with the Governor’s [Proclamation Authorizing Public Bodies to Meet Electronically](#).

Attendees participated using the information provided via the Delaware Public Meeting Calendar.

Committee Members Represented or in Attendance:

Director Faith Rentz, SBO, Department of Human Resources (“DHR”) (Appointee of DHR Sec. Johnson), Chair
Deputy Director Tanisha Merced, Dept. of Health and Social Services (“DHSS”) (Appointee of Sec. Magarik)
Ms. Emily Molinaro, OMB (Appointee of OMB Dir. Jackson)
Mr. William Oberle, Delaware State Trooper’s Association (Appointee of Mr. Taschner)
Mr. Stuart Snyder, Chief of Staff, Department of Insurance (Appointee of Commissioner Navarro)

Committee Members Not Represented or Not in Attendance:

Ms. Victoria Brennan, Sr. Legislative Analyst, Office of the Controller General (Appointee of CG Morton)
Mr. Tanner Polce, Policy Director, Office of the Lt. Governor (Appointee of Lt. Governor Hall-Long)
The Honorable Colleen Davis, State Treasurer, Office of the State Treasurer

Others in Attendance:

Ms. Leighann Hinkle, Deputy Director, SBO, DHR	Ms. Mary Kate McLaughlin, Faegre Drinker Biddle
Ms. Jaclyn Iglesias, Willis Towers Watson (“WTW”)	Ms. Jennifer Mossman, Highmark Delaware
Mr. Chris Giovannello, WTW	Ms. Paula Roy, Roy & Associates, OBO Delaware
Mr. Kevin Fyock, WTW	Chiropractic Association
Ms. Rebecca Byrd, ByrdGomes Group	Ms. Christine Schiltz, Parkowski, Guerke & Swayze
Ms. Julie Caynor, Aetna	OBO Christiana Care
Ms. Nina Figueroa, SBO, DHR	Mr. Steve Costantino, Dir. Of Healthcare Reform, DHSS
Ms. Sandy Hart, IBM Watson Health	Ms. Martha Sturtevant, Executive Assistant, SBO, DHR
Ms. Lizzie L. Zubaca, Hamilton Goodman Partners	Ms. Ashley Tucker, Staff Attorney, Administrative
Mr. Walter Mateja, IBM Watson Health	Office of the Courts

CALL TO ORDER

Director Rentz called the meeting to order at 1:00 p.m.

APPROVAL OF MINUTES – DIRECTOR FAITH RENTZ, CHAIR

A MOTION was made by Ms. Molinaro and seconded by Mr. Snyder on behalf of the Health Policy & Planning Subcommittee to approve the Minutes from the Combined Subcommittee meeting on September 10, 2020.
MOTION ADOPTED UNANIMOUSLY.

Meeting minutes will be publicly posted after secondary approval by the Financial Subcommittee.

STATE OF DELAWARE STATEWIDE BENEFITS OFFICE

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DIRECTOR'S REPORT – DIRECTOR FAITH RENTZ, CHAIR

Subcommittee Updates

The Financial Subcommittee did not meet in October but will reconvene in November to review Q1 FY21 financials along with the August and September Fund Reports. They will also begin to review the outcomes data related to FY20 programs and services.

SEBC Update

The Committee will meet October 14, 2020 to review the Group Health Insurance Program (“GHIP”) Strategic Planning timeline, the proposed recommendations to the GHIP Eligibility and Enrollment Rules, and the Proposal Review Committee’s recommendation for medical and prescription plan audit services.

GROUP HEALTH INSURANCE PROGRAM – JACLYN IGLESIAS, WTW

Strategic Planning Timeline

The Health Policy and Planning Subcommittee reviewed the proposed FY21 Strategic Planning Timeline including data availability, the FY21 reporting schedule, and tentative schedule of meetings and key activities.

A review of existing key meetings and activities included: measuring progress toward existing goals, evaluating opportunities for new goals, formulating recommendations for adjustments to goals, periodic meetings for SBO, WTW and IBM to review and incorporate data, reporting progress to subcommittees, and reporting progress to the SEBC.

There was a review of FY21 topics for consideration including a review of the existing initiatives such as updated utilization for past plan and program design changes. Also discussed were opportunities to collaborate with existing workgroups, boards and agencies, and opportunities to improve primary care access and coordination.

Additionally, there may be an opportunity to offer employees and spouses a Health Reimbursement Account option, potentially in lieu of electing to enroll in the GHIP (requires statutory changes), as well as further collaboration with the Retirement Study Group, and periodic evaluation of relative health care prices.

Other potential topics for consideration in FY21 include a review of audited claims, incentive programs for existing programs, and ongoing evaluation of other potential vendor partnerships.

SBO Prioritization Matrix

There was a review of the newly developed SBO prioritization matrix. This robust score card evaluates several categories and allows each new program or vendor initiative to be prioritized with the goal of determining which opportunities warrant further consideration during the strategic planning process. A score of 75% or higher will be required for further consideration by the SBO.

Dir. Rentz acknowledged the value of developing and utilizing a process for evaluating potential opportunities.

GROUP HEALTH PROGRAM ELIGIBILITY & ENROLLMENT RULES – DIRECTOR FAITH RENTZ, CHAIR

Dir. Rentz provided a review of the process for drafting proposed changes to the Eligibility and Enrollment Rules.

The Subcommittee was provided with an overview of changes by section and by subsection. Members reviewed subsections where feedback was provided, where further clarification was requested, or when edits were incorporated.

In the proposed change to subsection 1.1 the recommendation was made to change the additional language “Long Term Disability (LTD)” to “Long Term Disability (LTD) beneficiary.” There were no objections.

In the proposed change to subsection 1.2 the recommendation was made to remove the space in the citation for the Delaware Code; however, the Department of Regulations in accordance with the Style Guide requires that the space be removed.

In the proposed change to subsection 1.2 the recommendation was made to change the word “applies” to “apply.” There were no objections.

Members had no concerns with the remaining recommendations. Changes will be presented to the Committee on October 14, 2020, and if approved will have an effective date of December 1, 2020.

There will be an annual review of the Eligibility and Enrollment Rules moving forward.

The Subcommittee previewed the presentation prepared for review and consideration by the Committee at the October 12, 2020 meeting. The presentation provides an overview of the proposed changes to the GHIP Eligibility and Enrollment Rules as presented to, and approved by, the Health Policy and Planning Subcommittee for the Committee’s consideration.

OTHER BUSINESS

No new business.

PUBLIC COMMENT

No public comment

ADJOURNMENT

A MOTION was made by Mr. Snyder and seconded by Ms. Molinaro to adjourn the meeting at 2:46 p.m.
MOTION ADOPTED UNANIMOUSLY.

Respectfully submitted,

Martha Sturtevant, Statewide Benefits Office, Department of Human Resources
Recorder, State Employee Benefits Committee