



**MINUTES FROM THE MEETING OF THE STATE EMPLOYEE BENEFITS COMMITTEE
OCTOBER 2, 2023**

The State Employee Benefits Committee (the “Committee”) met at 2:00 p.m. on October 2, 2023.

The meeting was held virtually and in person at 1351 W North St, Ste 101, in Dover.

Committee Members in Attendance:

Secretary Claire DeMatteis, Department of Human Resources (“DHR”), SEBC Co-Chair
Director Cerron Cade, Office of Management & Budget (“OMB”), SEBC Co-Chair
Lieutenant Governor Bethany Hall-Long, Office of the Lt. Governor
Commissioner Trinidad Navarro, Insurance Commissioner, Department of Insurance (“DOI”)
Secretary Josette Manning, Department of Health & Social Services (“DHSS”)
Treasurer Colleen Davis, State Treasurer, Office of the State Treasurer (“OST”)
Chief Justice Collins Seitz, Delaware Supreme Court
Controller General Ruth Ann Miller, Office of the Controller General (“OCG”)
Shaun O’Brien, Policy Director, American Federation of State, County, and Municipal Employees (“AFSCME”)
Thomas Brackin, Executive Director, Delaware State Troopers Association (“DSTA”)
Karen Field Rogers, State Retiree

Others in Attendance

Director Faith Rentz, SBO, DHR	Michelle Carpenter, HRIS Manager, PHRST, OMB	Victor Gutierrez, CVS Health
Deputy Director Leighann Hinkle, SBO, DHR	Jeanette Hammon, Sr. Fiscal and Policy Analyst, OMB	Paula Roy, Roy & Associates
Nina Figueroa, Health Policy Advisor, SBO, DHR	Robert Scoglietti, Deputy Controller General, OCG	Mary Kate McLaughlin, BT Law
Samantha Mountz, SBO, DHR	Ashley Tucker, Deputy State Court Administrator, AOC	Bria Greenlee, 302 Strategies
Aaron Schrader, SBO, DHR	David Bentz, Deputy Director, DMS, DHSS	Christina Bryan, DHA
Pamela Barr, SBO, DHR	Representative Paul Baumbach, LegHall	Victoria Jones, DOI
Dawn Warman, SBO, DHR	Jeff Taschner, Executive Director, Delaware State Education Association (“DSEA”)	Tim Li, DOI
Adria Martinelli, Deputy Attorney General, Department of Justice, SEBC Legal Counsel	Wayne Emsley, State Retiree – New Castle County	Tanisha Merced, DOI
Cherie Dodge Biron, Director, Financial & Administrative Services, DHR	Matt Clark, AFSCME	Christine Vogel, DOI
Jaclyn Iglesias, Willis Towers Watson (“WTW”)	Wendy Beck, Highmark Delaware	Jessica Willey, DOI
Brian Stitzel, WTW	Lisa Mantegna, Highmark Delaware	Sherry Wilson, DOI
Walter Mateja, Merative	Jeanie Carson, Highmark Delaware	Deanna Killen, LegHall
Joanna Adams, Pension Administrator, Office of Pensions (“OPen”)	Julie Caynor, Aetna	Jon Patterson, LegHall
Jennifer Biddle, Deputy Secretary, DHR	Katherine Impellizzeri, Aetna	Christy Wright, LegHall
	Charlene Hrivnak, CVS Health	Shirley Killen, DSHS
		Joseph Swiski, DSHS
		Jen Mile, OMB
		Marian Coker, DOS
		Julie Greenwood, UD
		Gisela McKenzie, UD
		Taylor Hawk, DSEA
		Ruth Parker, Christina SD
		Retired Senator Karen Peterson
		Retired Representative Nancy Wagner

STATE OF DELAWARE STATEWIDE BENEFITS OFFICE

841 Silver Lake Boulevard, Suite 100, Dover DE 19904 (D620E)

Phone: 1-800-489-8933 • Fax: (302) 739-8339 • Email: benefits@delaware.gov • Website: de.gov/statewidebenefits

Lynda Hastings	Mary Dupont	Dianne Pringle
Tom Pledge	Melanie Chadwick	Dale Swain
Steven LePage	Wayde Naylor	Hugo Dreibelbis
Wanda Pfeiffer	Natasha Ortega	MaryJane Dienla
Nancy Schuman	Patricia Fogg	Robert Thompson
Mike Kempiski	Paula Klemm	Mark Sharnoff
Joan DeFattore	Jennifer Pyle	Andrea Rubino
Barbara Philbin	Ralph Begleiter	Lynn Wright
Helene Diskau	Rebecca Scarborough	Deb Gui
Alvina Baxter	Richard Sylves	Stephanie Smith
Anne Marie Higley	Robert Meade	John Goon
Audrey Noble	Sam Gaertner	Mary Graham
Jared Aupperle	Sandra Sewis	Lydia Tucker
Deborah Bain	John Sawyer	Peter Rees
Barbara Shalley-Leonard	Steve Martin	Robert Mooney
Barbara Webb	Suzanne Seubert	Dr. Joe Lucca
Bill MacLachlan	Terry Schooley	Tony Lauria
Bill Mead	Tery Griffin	Larry Gabbert
Bill Saylor	Theresa Vendrzyk Kough	Judy VanName
Stuart Binder-Macleod	Toni DeCapua	M. Randall Aldridge
Bryon Short	Rebecca Tholstrup	Elnor Bratten
David Taylor	Lois Finley	Elisa Diller
Deborah Schrass	Teresa Young	Dennis Young
Denise Schwartz	Warren Schueller	Christine Cannon
Diane Kichlin	Joyce Engstrom	MaryAnn Hitchens
Richard Sacher	Jean Anderson	JoAnn Moore
Doris Lingo	Gloria James	Carol Powell
Gabriella Cole	Chappy Lucas	Larry Bray
Gerry Turkel	Pat Lucas	Jay Schman
Helen Foss	Linda Laurie	V. Fields
Iain Crawford	Eric Cannon	J. Dembe Baker
James Plummer	Janet Smith	James Jenson
Janice Tigani	Beth Siemanowski	Lester Johnson
Jillian Queen	David Wolfe	Bruce Pringle
Jo Kallal	Carolyn Bailey	John Cook
Joan Burnside	Vera Kaminski	Louise Senior
John Pesek	Alma Bartolomeo	Ken Senior
John Wehmiller	William Young	Donna Dossett
Judy Chaconas	Anne McDermott	Lois Williams
Jim Chaconas	Jeff Hansen	Chuck Fithian
Judy Montag	Jen Reni	Diane Fithian
Kim York	Miriam Mullen	Paul Hayes
Klaus Theopold	Linda Deon	Carole Mick, SBO, DHR –
Linda Bucher	Mary Pyolt	Recorder, State Employee
Linda Heller	Barbara Walker	Benefits Committee and
Mary McDonough	Joseph Walker	Subcommittees

CALLED TO ORDER – SECRETARY CLAIRE DEMATTEIS, DHR

Secretary DeMatteis called the meeting to order at 2:01 p.m.

DIRECTOR’S REPORT – DIRECTOR FAITH RENTZ, SBO

Medicare open enrollment for State of Delaware pensioners will begin on October 16, 2023 through October 27, 2023 with the plan year starting on January 1, 2024. Benefit eligible Medicare retirees will be receiving open enrollment packets in the mail within the next 5 to 7 business days. The Medicare supplement plan for CY2024 will continue to be the Special Medicfill plan with or without prescription drug coverage. Prescription drug coverage will continue to be administered by CVS Caremark. Prescription drug copays and premium rates will increase effective January 1, 2024, which was previously voted on by the SEBC.

Upcoming SEBC and Subcommittee meetings and agenda items for October was provided to SEBC members which includes an Executive Session at the October meeting to discuss a disability appeal.

REVIEW RETIREE BENEFITS ADVISORY SUBCOMMITTEE (RHBAS) FINDINGS AND RECOMMENDATIONS – LIEUTENANT GOVERNOR BETHANY HALL-LONG & REPRESENTATIVE PAUL BAUMBACH

RHBAS Chair, Lieutenant Governor Hall-Long and Co-Vice Chair, Representative Baumbach discussed the abbreviated report of the RHBAS to the SEBC, Governor, and Legislature on recommendations for Medicare retiree healthcare. The SEBC reviewed five recommendations made by the RHBAS for consideration on Medicare retiree healthcare and the upcoming RFP. These recommendations were passed by the RHBAS with majority vote, with not all RHBAS members voting in favor of these recommendations.

Shaun O’Brien arrived to the meeting.

REVIEW FINAL DRAFT MEDICARE REQUEST FOR PROPOSALS – JACLYN IGLESIAS, WTW

A MOTION was made by Shaun O’Brien and seconded by Commissioner Navarro for the SEBC to adopt the following statement: It is the SEBC’s intention to solicit bids for medical third-party administration services for one self-funded employer-sponsored Medicare Supplement plan that duplicates the current plan design without deviation. All Medicare-eligible pensioners will have the same plan for the duration of the contract. Bids for any other arrangement are not being solicited and will not be considered by the SEBC.

MOTION ADOPTED UNANIMOUSLY.

Jaclyn Iglesias provided a recap of the scope of services and current timeline for the Medicare RFP.

The Medicare RFP Statement of Work Summary will be posted to the SEBC webpage for public view only and not for public comment.

OTHER BUSINESS

No other business.

PUBLIC COMMENT

Members of the public provided comment on Agenda items discussed on today’s meeting related to Medicare retiree healthcare and the OPEB liability. Representative Baumbach, RHBAS Co-Vice Chair of the RHBAS provided public comment on discussions and recommendations of the RHBAS related to the Medicare RFP, including a request that the SEBC vote on the final Medicare RFP.

ADJOURNMENT

A MOTION was made by Director Cade and seconded by Secretary Manning to adjourn the public session at 3:26 p.m.

MOTION ADOPTED UNANIMOUSLY.

Respectfully submitted,

Carole Mick, Executive Secretary, Statewide Benefits Office, Department of Human Resources
Recorder, State Employee Benefits Committee, and Subcommittees