



**MINUTES FROM THE MEETING OF THE STATE EMPLOYEE BENEFITS COMMITTEE
SEPTEMBER 18, 2023**

The State Employee Benefits Committee (the “Committee”) met at 2:00 p.m. on September 18, 2023.
The meeting was held virtually and in person at 1351 W North St, Ste 101, in Dover.

Committee Members in Attendance:

Secretary Claire DeMatteis, Department of Human Resources (“DHR”), SEBC Co-Chair
Director Cerron Cade, Office of Management & Budget (“OMB”), SEBC Co-Chair
Lieutenant Governor Bethany Hall-Long, Office of the Lt. Governor
Commissioner Trinidad Navarro, Insurance Commissioner, Department of Insurance (“DOI”)
Secretary Josette Manning, Department of Health & Social Services (“DHSS”)
Treasurer Colleen Davis, State Treasurer, Office of the State Treasurer (“OST”)
Chief Justice Collins Seitz, Delaware Supreme Court
Controller General Ruth Ann Miller, Office of the Controller General (“OCG”)
Shaun O’Brien, Policy Director, American Federation of State, County, and Municipal Employees (“AFSCME”)
Thomas Brackin, Executive Director, Delaware State Troopers Association (“DSTA”)
Karen Field Rogers, State Retiree

Others in Attendance

Director Faith Rentz, SBO, DHR	Representative Paul Baumbach, Delaware House of Representatives
Deputy Director Leighann Hinkle, SBO, DHR	Jeanette Hammon, Sr. Fiscal and Policy Analyst, OMB
Nina Figueroa, Health Policy Advisor, SBO, DHR	Robert Scoglietti, Deputy Controller General, OCG
Marie Hartigan, SBO, DHR	Ashley Tucker, Deputy State Court Administrator, AOC
Aaron Schrader, SBO, DHR	Courtney Stewart, Deputy Director, OMB
Wendy Hrupsa-Sherwood, SBO, DHR	Deanna Killen, LegHall
Adria Martinelli, Deputy Attorney General, Department of Justice, SEBC Legal Counsel	Jon Patterson, LegHall
Cherie Dodge Biron, Director, Financial & Administrative Services, DHR	Christy Wright, LegHall
Heather Johnson, DHR	Wendy Beck, Highmark Delaware
Jaclyn Iglesias, Willis Towers Watson (“WTW”)	Jeanie Carson, Highmark Delaware
Brian Stitzel, WTW	Julie Caynor, Aetna
Michelle Gast, WTW	Katherine Impellizzeri, Aetna
Jen Manieri, WTW	Randall Bryniarski, CVS Health
Walter Mateja, Merative	Paula Roy, Roy & Associates
Kristin Short, CoLab Strategies	Bria Greenlee, 302 Strategies
Carla Cassell-Carter, Director of Budget Development and Planning, OMB	Kimberly Hughes, Red Clay SD
Joanna Adams, Pension Administrator, Office of Pensions (“OPen”)	Thomas Jackson, Cape Henlopen SD
Jennifer Biddle, Deputy Secretary, DHR	Retired Senator Karen Peterson
Secretary Rick Geisenberger, Department of Finance (“DOF”)	Ellen Scarpitti
Keith Warren, Chief of Staff, Office of the Lt. Governor	Joan DelFattore
	Judy VanName
	Kare Saylo
	Bill Saylo
	Beverly Baxter

STATE OF DELAWARE STATEWIDE BENEFITS OFFICE

Marsha White
Larry Bray
Susan Dellesco
Andrew Zimmerman
April Veness
Audrey Noble
Gabriella Cole
Deborah Schrass
Diana Noonan
Diane Fithian
Richard Sacher
Donna Dossett
Gloria James
Janet Cates
Janet Smith
Jo Kallal

Joan Burnside
Kathy Werrell
Linda Bucher
Same Gaertner
Suzanne Seubert
Tery Griffin
Theresa Vandrzyk Kough
Lynda Hastings
Steven LePage
Wanda Pfeiffer
Nancy Schuman
Mike Kempski
Bob Clarkin
Carole Mick, SBO, DHR – Recorder, State
Employee Benefits Committee and
Subcommittees

CALLED TO ORDER – SECRETARY CLAIRE DEMATTEIS, DHR

Secretary DeMatteis called the meeting to order at 2:01 p.m.

APPROVAL OF MINUTES – SECRETARY CLAIRE DEMATTEIS, DHR

A MOTION was made by Commissioner Navarro and seconded by Shaun O’Brien to approve the minutes from the August 21, 2023 meeting of the State Employee Benefits Committee, with one correction regarding the vote on the GHIP Budget at the October 23, 2023 meeting

MOTION ADOPTED UNANIMOUSLY.

DIRECTOR’S REPORT – DIRECTOR FAITH RENTZ, SBO

Director Rentz provided Committee members with agenda items from this morning’s Financial Subcommittee and Health Policy & Planning Subcommittee meetings. Additionally, the upcoming Retiree Healthcare Benefits Advisory Subcommittee (RHBAS) meeting will be held at the Department of Insurance on September 27 at 1:30 p.m.

Director Cade arrived to the meeting.

FINANCIALS - BRIAN STITZEL, WTW

Revised June 2023 GHIP Fund Report

Brian Stitzel reviewed a revised June Fund Report to update the actual year-to-date claim liability and minimum reserves.

July 2023 Fund Report

Brian Stitzel detailed the July Fund Report and reviewed a new exhibit that includes an executive summary and more detailed information on premium contributions, other revenues, claims, and expenses.

Premium contributions (\$78.3M) and other revenues (2.5M) were slightly over budget with claims (\$88M) and expenses (\$4M) under budget. Total costs for the month were \$2.8M less than budget at a deficit of \$11.3M.

SEBC Dashboard

Brian Stitzel presented the SEBC dashboard which pulled data from the key trends report to analyze trends in cost and utilization of healthcare. The dashboard displays trends on active employees and early retirees based on

utilization and unit cost from the most recent 12 months through July 2023 compared to the previous 12 months through July 2022.

Jaclyn Iglesias provided utilization data on weight loss medications with the year-to-date actual cost of \$1.27M for the first 2.5 months of the plan year and the original FY24 cost estimate was \$1.78M for the plan year. Utilization is currently 70% of original cost estimates.

Treasurer Davis arrived to the meeting.

UPDATE ON MEDICARE REQUEST FOR PROPOSALS (RFP) – JACLYN IGLESIAS, WTW

Jaclyn Iglesias discussed updates for the Medicare RFP which will solicit bids for a Medicare Supplement plan for current and future retirees that is substantially equivalent in design as the current Special Medicfill Medicare Supplement plan. A review of the requested scope of services and current RFP timeline was presented.

EXTENSION OF SPECIAL MEDICFILL PLANS THROUGH DECEMBER 31, 2024 – SECRETARY CLAIRE DEMATTEIS, DHR

A MOTION was made by Commissioner Navarro and seconded by Secretary Manning that pursuant to Delaware Code, Title 29, Section 6907b (Emergency procedures and critical need for professional services) there is a critical need and to hereby waive the requirement of the States procurement code and extend the Special Medicfill contract with Highmark through December 31, 2024.

MOTION ADOPTED UNANIMOUSLY.

OTHER BUSINESS

No Other Business.

PUBLIC COMMENT

A co-vice chair of the RHBAS provided public comment on discussions and recommendations of the RHBAS related to the Medicare RFP. Members of the public provided comment on continued concerns related to Medicare Advantage and commented on Agenda items discussed on today's meeting specifically related to the Medicare RFP.

ADJOURNMENT

A MOTION was made by Secretary Manning and seconded by Commissioner Navarro to adjourn the public session at 3:11 p.m.

MOTION ADOPTED UNANIMOUSLY.

Respectfully submitted,

Carole Mick, Executive Secretary, Statewide Benefits Office, Department of Human Resources
Recorder, State Employee Benefits Committee, and Subcommittees