

**NOTE:** This e-Newsletter contains information intended for benefit-eligible DOE, K12 (School District and Charter School), DTCC and DSU employees.

## Open Enrollment For DOE, K12, DTCC And DSU Employees Is May 1 - 13, 2017: Get Ready Now By Completing The Pre-Open Enrollment To-Do's



You are encouraged to actively participate in Open Enrollment (May 1 - 13) by viewing your benefits coverage and taking advantage of this once a year opportunity to enroll or make benefit changes.

Prior to Open Enrollment, you are *strongly encouraged* to access Employee Self-Service (<http://employeeselfservice.omb.delaware.gov/>) and complete the following steps to ensure a smooth Open Enrollment:

1. Make sure you can Sign In.
2. View your Personal Information (i.e., phone numbers, home and mailing addresses, etc.) to ensure all information is correct - Update as needed.
3. If you haven't done so yet, consent by March 15 to receive your Open Enrollment packet materials online rather than through U.S. mail (this is a quicker and more cost effective way to receive materials).

### Call To Action

➔ Learn more at [de.gov/statewidebenefits](http://de.gov/statewidebenefits) by selecting the "Open Enrollment" button. Read the "Important Background Information" and "FAQs" for important details about the upcoming Open Enrollment. Be on the lookout for additional communications.

## Being A Wise Health Care Consumer Course Available Through March 30, 2017

A special thanks to the more than 16,000 employees who completed the "Being A Wise Health Care Consumer" online course! 93% of survey respondents indicated that they either "agree" or "strongly agree" they learned ways to save money and improve/maintain the health and wellbeing of themselves and their family. If you have not yet taken the course, there is still time. You can access the course until March 30, 2017.

The course will be temporarily unavailable after March 30, 2017, while SBO makes necessary updates to the course content. The updated course will be available sometime in summer 2017.



### Call To Action

➔ If you have not completed the online course yet, you are *strongly encouraged* to do so by March 30, 2017. Visit [de.gov/healthconsumer](http://de.gov/healthconsumer) for course information and access instructions.