



Dominion Single Sign-On (SSO) In Employee Self-Service (ESS)

Q 1. Who is eligible to participate in the Single Sign-On?

A 1. Benefit-eligible State, school district, charter school and higher education employees (with the exception of the University of Delaware) who are currently enrolled in a State of Delaware dental plan administered by Dominion, are eligible and encouraged to access their Dominion member account via Single Sign-On (SSO) in Employee Self-Service.

In instances where both spouses are state employees, only the employee who holds the coverage (policy/contract holder) can access their Dominion member account via SSO in Employee Self-Service (ESS). Spouses in these instances are still encouraged to register on the Dominion member website to access their online tools and resources.

Q 2. What is the purpose of Dominion SSO?

A 2. The purpose is to provide benefit-eligible employees who are currently enrolled in a State of Delaware dental plan administered by Dominion the ability to access their Dominion member account using Employee Self-Service at employeeselfservice.omb.delaware.gov.

Q 3. How do I access Dominion through SSO?

A 3. You can access your Dominion member account via Single Sign-On in Employee Self-Service: employeeselfservice.omb.delaware.gov. In Employee Self-Service, follow the navigation: Employee Self-Service → Benefits → Benefits Websites → Dominion Dental. * Please note that if you are not currently a Dominion member you will receive an error message stating that “The page you requested could not be found, either contact administrator or click here to login again.”

Q 4. What are the benefits of registering on Dominion’s website?

A 4. Following registration, you can access your Dominion account to:

- View or print your ID card
- Find a provider
- Review plan documents (such as copay schedule)
- Submit an online question to Member Service inbox

Q 5. Who do I contact if I am having trouble registering on the Dominion member website?

A 5. For technical questions about the website, contact Dominion at 1-888-518-5338.

Q 6. How do I access Employee Self-Service?

A 6. Employees can access Employee Self-Service by visiting employeeselfservice.omb.delaware.gov.

Q 7. What if I have questions about navigating Employee Self-Service or resetting my password?

A 7. For questions regarding Employee Self-Service navigation or password resets, please email ePay_Security@state.de.us or call 1-866-751-7833.

Q 8. Once I am logged into Employee Self-Service, what is the navigation to view my Dominion member account?

A 8. Employee Self-Service → Benefits → Benefits Websites → Dominion Dental.