The intention of this policy is to ensure fiscal responsibility for the State of Delaware Group Health Insurance Program where other employers are offering health care benefits to their employees and retirees.

Employees may access de.gov/statewidebenefits for the full Spousal Coordination of Benefits Policy and accompanying Chart.

Review SCOB Form History

Members can review past forms and confirm online submissions anytime through Employee Self-Service.

View Form History
Spousal Coordination of Benefits (SCOB) Policy

How to access Employee Self Service for the Spousal Coordination of Benefits (SCOB) Form

Login to Employee Self Service at www.employeesselfservice.omb.delaware.gov. Additional instructions are provided on the Employee Self Service Assistance page, including Password Reset.

Reviewing the Spousal Coordination of Benefits Form

1. Select Benefits.
2. Select Spousal Coordination of Benefits, then verify Personal Contact Information.
3. The screen will appear providing option to View Form History.
4. Select View Form History, to view a list of all your completed Spousal Coordination of Benefits forms by date.

A form will ONLY be submitted to the carrier if all three (3) authorizations are marked with "Y".

You may select each form to review. If information is incorrect or missing, you will need to complete a new form by returning to the CREATE NEW FORM.

NOTE: “N” or N/A will display on the form summary for questions that did not require a response.

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